Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor:

You are summoned to attend the Parish Council meeting which will be held at:

**The Church Room, Creeting St Peter**

**on**

**Monday, 17th October 2022 at 7.30pm.**

Members of the public from the village are welcome to attend this meeting.



Mark Knight – Parish Clerk

11th October 2022

**The Church Room, The Lane, Creeting St. Peter, Suffolk, IP6 8QR**

**Tel: 07841 878341** [**www.creetingstpeter.suffolk.cloud/parish-council**](http://www.creetingstpeter.suffolk.cloud/parish-council)

 **email: pc.creetingstpeter@gmail.com**

PARISH COUNCIL MEETING

## Notice of meeting to be held on Monday 17th October 2022 at 7.30pm in

## The Church Room, The Lane, Creeting St. Peter, Suffolk, IP6 8QR

## for the purpose of transacting the following business.

## AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

**WELCOME**

**1. Apologies and acceptance for absence**

**2. Declarations of Interest and Dispensations**

(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda.**

(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence **– *Please contact the office should any item need clarification)***

(b) Parish Clerk to report any written requests for dispensation in respect of items on this agenda.

**3. To receive approval of minutes of the Parish Council Meeting held on 18th July 2022 from those members present at the meeting.**

**4. Public Participation** (as permitted by Standing Orders)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

**5. Co-option of Councillors**

**6. Election of Chair**

**7. Election of Vice-Chair**

**8. Report from**

* **Chair**
* **Vice-Chair**

**9. Report from County Councillor.**

**10. Report from District Councillor.**

**11. Financial Matters 2022/23**

**11.1** **Confirmation of Bank Balances (31 August 2022)**

 **11.1.1 Current Account (£8,287.18)**

 **11.1.2 Play Area Reserve (£4,680.95)**

 **11.1.3 Fen Alder Reserve (£2,770.34)**

 **11.1.4 Lottery Account (£3,718.93)**

 **11.1.5 General Reserve (£2,752.60)**

**11.2 Confirmation of Bank Account Receipts (1 April to 31 August 2022)**

 **11.2.1 MSDC Precept (0.5) (£2,600 – 11 April 2022)**

 **11.2.2 Somersham Parish Council IT Assets (£300 – 1 June 2022)**

 **11.2.3 SCC Grant (£364.67 – 7 July 2022)**

 **11.2.4 EPN Wayleave (£24.96 – 18 August 2022)**

**11.3 Review of Income and Expenditure Report (31 August)**

**11.4 Review & Approval of Bank Reconciliation (31 August)**

**11.5 Review & Approval of Internal Audit Report (2021/2)**

**11.6 Review of Effectiveness of Internal Audit & Appointment of Internal Auditor**

**11.7 Option to Opt Out of SAAA Central External Auditor Arrangements (2022/7)**

**11.8 Review & Approval of Insurance Cover Renewal (1 October 2022)**

**11.9 Review & Approval of Payments & Online Payment Arrangements**

**12. General Matters**

**12.1** Review and adoption of Standing Orders

**12.2** To confirm the 2022/3 Calendar of Meetings

**12.3** To confirm a schedule of policy review

**13. Planning Matters**

**13.1** Gateway 14, Land Between The A1120 and A14, Creeting St. Peter: **DC/22/04641**

**13.2** Land to the North East of Mill Lane, Creeting St. Peter: **DC/21/00407**

**13.3** Millmead, The Lane, Creeting St. Peter: **DC/22/03652**

**14. To receive reports from portfolio holders**

**15. Exchange of information**

**16. Time and Venue of next Council meeting to be held on Monday 21st November 2022 at 7.30pm in the Church Room.**

**CLOSE**

##### Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

## THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

**Mark Knight Parish Clerk dated 11th October 2022**

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)