



**MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL**  
**THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR**

**Monday 21<sup>st</sup> June 2023 – 7.30pm**

Present:

Cllr. Valladares (Chair)  
Cllr. Jardine (Vice-Chair)

Cllr. Mason  
Cllr. Singh

Also in attendance was the Parish Clerk and Responsible Financial Officer.

**017. APOLOGIES AND ACCEPTANCE FOR ABSENCE**

Apologies were received and accepted from Cllr. Bridges.

**018. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None.

**019. PUBLIC PARTICIPATION**

None.

**020. FINANCIAL MATTERS 2022/3**

**020.1 Review of Receipts/Budget & Payments/Budget Reports**

Signed:.....

Dated:.....

The document was discussed and it was **AGREED** to **NOTE** the figures as presented, all in favour.

#### **020.2 Review & Approval of Statement of Accounts**

The document was presented and explanations were given regarding the levels of the general reserves and the reserves not allocated. It was then **AGREED** to **APPROVE** the Statement of Accounts, all in favour.

#### **020.3 Review & Approval of Bank Reconciliation**

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour. Cllr. Jardine signed the appropriate documents.

#### **020.4 Review & Approval of Internal Audit Report**

The Council **APPROVED** the report given by the auditors, all in favour, and the Responsible Financial Officer was thanked for his work. It was **NOTED** that the Action Plan would be worked on between the Responsible Financial Officer and the Parish Clerk.

#### **020.5 Review of Effectiveness of Internal Audit**

It was **AGREED** that the scope, quality, access for and independence of the auditor was adequate. All in favour.

#### **020.6 Approval of Appointment of Internal Auditor (2023/4)**

It was **AGREED** to appoint SALC as the internal auditors for the current financial year.

#### **020.7 Review & Approval of Annual Governance Statement**

It was **RESOLVED** to **APPROVE** the Annual Governance Statement and for the Proper Officer and Chairman to sign, all in favour.

#### **020.8 Review & Approval of Explanation of Negative Responses**

The explanation of all negative responses were **APPROVED**, all in favour.

#### **020.9 Review & Approval of Accounting Statements**

It was **RESOLVED** to **APPROVE** the Annual Accounting Statements and for the

Responsible Financial Officer and Chairman to sign, all in favour.

**020.10 Review & Approval of Restatement of Previous Year's Statements**

It was **RESOLVED** to **APPROVE** the restatement, all in favour.

**020.11 Review & Approval of Explanation of Variances**

The explanations given by the Responsible Financial Officer were reviewed and **APPROVED**, all in favour.

**020.12 Review & Approval of Certificate of Exemption**

It was **RESOLVED** to **APPROVE** the certificate and for the Chairman and Responsible Financial Officer to sign, all in favour.

**020.13 Review & Approval of Notice of Public Rights**

The dates for the Exercise of Electors' Rights were **APPROVED** as being between Monday 26<sup>th</sup> June and Friday 4<sup>th</sup> August 2023 with all relevant papers being published on Friday 23<sup>rd</sup> June 2023 both on the website and noticeboards.

**021. PLANNING MATTERS**

**021.1 Gateway 14 (2000) Land Between the A1120 and A14, Creeting St. Peter: DC/23/02535**

The application was discussed and it was **AGREED** to **OBJECT** on the application as it stood due to the size, height, colour design and parking and traffic concerns. It was also **AGREED** to arrange to meet with the developers for a briefing with Parish Councillors, District Councillors. Cllr. Valladeres agreed to facilitate this.

**022. EXCHANGE OF INFORMATION**

Cllr. Jardine reported that she would liaise with volunteers from Poundfield regarding litter picking.

**023. DATE OF NEXT PARISH COUNCIL MEETING**

This next meeting of the Parish Council will be on 17<sup>th</sup> July 2023 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 8.30pm.

Signed:.....

Dated:.....

Signed:.....

Dated:.....