

Creeping St Peter Parish Council

Council Meeting Draft Finance Agendas 2023/24 - 17 May 2023

Abbreviated Item	May (AGM)	Jun (Y/E)	Jul	Sep	Nov	Jan	Mar
RFO Attendance Leads	No	Yes	No	No	No	No	No
Chair/Member Leads	Yes	No	Yes	Yes	Yes	Yes	Yes
Bank Account Balances	✓		✓	✓	✓	✓	✓
Bank Account Receipts	✓		✓	✓	✓	✓	✓
Receipts & Payments Budget Reports		✓		✓	✓	✓	
Bank Reconciliation		✓		✓	✓	✓	
Approval of Payments	✓	✓	✓	✓	✓	✓	✓
Review of Insurance Cover	✓						
Internal Audit, Annual Return & Meeting Arrangements	✓						
Internal Audit Report		✓					
Internal Audit Report Response & Action Plan			✓				
IA Effectiveness & IA Appointment		✓					
Statement of Accounts		✓					
Asset Register	✓						
AGAR Governance Statement		✓					
AGAR Negative Responses		✓					
AGAR Accounting Statements		✓					
AGAR Restatement of Previous Year's Statements		✓					
AGAR Explanation of Variances		✓					
AGAR Certificate of Exemption		✓					✓
Notice of Public Rights		✓					
Insurance Cover Renewal				✓			
Budget, Precept & Reserves					✓		
Precept Request Form Submission						✓	
IAR Implementation of Recommendations							✓
Internal Controls Checklist & Lead Appointment						✓	
Review of Internal Controls Checklist							✓