
Please ask for:	Jade Grand-Scrutton
Email to:	Jade.grand- scrutton@baberghmidsuffolk.gov.uk

Dear Parish Clerk

ANNUAL PLAYGROUND INSPECTION FOR 2023

I am writing to ask if you would like us to organise an Annual Play Inspection for you this year. As in previous years we will be using "The Play Inspection Company" for both Mid Suffolk and Babergh District Council.

The Play Inspection Company offer an all-in package which includes your play inspection a risk assessment and disability discrimination assessment all for the price of **£53.15 + vat** per play area. There will be an additional charge of 10% (£5.31 per play area) to cover our admin costs. They will inspect the perimeter fencing, gates, ancillary equipment (such as benches and litter bins), equipment and surfacing and site photographs will be provided.

They can also carry out the following Optional Extras:

- To carry out Full DDA Assessment @ £15 per site
- To carry out Play Value assessment @ £15 per site
- To carry out estimated life expectancy assessment @ £7.50 per site

The reports produced are predominantly concerned with the overall safety of the equipment and area, with them reporting if the item complies with the current standard. Details of any failures will be provided along with recommended courses of action. A risk assessment will be provided for each item of equipment and the overall site. If an item is found to require immediate attention, they will call from site detailing the problem.

If you would like your village play area(s) to be included with our order to The Play Inspection Company, **please reply via email by Friday 1st September 2023 – please confirm the full address of the play area you wish to be inspected and clearly state any optional extras.**

You may of course decide to arrange your own inspection. If we have **not heard from you by Friday 1st September 2023 we shall assume this is what you are doing.**

If you should have any questions or queries, please do not hesitate to contact me.

Kind regards,

Jade Grand-Scrutton
Administration and Technical Support Officer – Public Realm