



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 17th June 2024 – 7.30pm

Present:

Cllr. Valladares (Chair)
Cllr. Bridges

Cllr. Mason
Cllr. Singh (Vice-Chair)

Also in attendance was the Parish Clerk and Responsible Financial Officer and two (2) members of the public.

020. APOLOGIES AND ACCEPTANCE FOR ABSENCE

Apologies were received and accepted from Cllr. Jardine.

021. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr. Valladares declared a non-pecuniary interest in item 24.1 pertaining to his role with the Suffolk Association of Local Councils.

022. PUBLIC PARTICIPATION

None.

Signed:.....

Dated:.....

023. TO RECEIVE APPROVAL OF MINUTES FROM THE PARISH COUNCIL MEETING HELD ON THE 20th MAY 2024

The minutes were received and **APPROVED** with some grammatical changes, all in favour.

024. FINANCIAL MATTERS

024.1 Review & Approval of Internal Audit Report

The Council **APPROVED** the report given by the auditors, all in favour, and the Responsible Financial Officer was thanked for his work.

024.2 Review of Effectiveness of Internal Audit

It was **AGREED** that the scope, quality, access for and independence of the auditor was adequate. All in favour.

024.3 Approval of Appointment of Internal Auditor (2024/5)

It was **AGREED** to appoint SALC as the internal auditors for the current financial year.

024.4 Review of Receipts/Budget & Payments/Budget Reports

The document was discussed and it was **AGREED** to **NOTE** the figures as presented, all in favour.

024.5 Review & Approval of Bank Reconciliation

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour. Cllr. Singh signed the appropriate documents.

024.6 Review & Approval of Statement of Accounts

The document was presented and explanations were given regarding the levels of the general reserves and the reserves not allocated. It was then **AGREED** to **APPROVE** the Statement of Accounts, all in favour.

024.7 Review & Approval of Annual Governance Statement

It was **RESOLVED** to **APPROVE** the Annual Governance Statement and for the Proper Officer and Chairman to sign, all in favour.

Signed:.....

Dated:.....

024.8 Review & Approval of Accounting Statements

It was **RESOLVED** to **APPROVE** the Annual Accounting Statements and for the Responsible Financial Officer and Chairman to sign, all in favour.

It was requested by Cllr. Valladares that the streetlights now no longer in operation be taken off the Asset Register going forward and for a depreciation policy be submitted for consideration to the September agenda, all in favour.

024.9 Review & Approval of Explanation of Variances

The explanations given by the Responsible Financial Officer were reviewed and **APPROVED**, all in favour.

024.10 Review & Approval of Certificate of Exemption

It was **RESOLVED** to **APPROVE** the certificate and for the Chairman and Responsible Financial Officer to sign, all in favour.

024.11 Review & Approval of Notice of Public Rights

The dates for the Exercise of Electors' Rights were **APPROVED** as being being between Monday 24th June and Friday 2nd August 2024 with all relevant papers being published on Friday 21st June 2024 both on the website and noticeboards.

024.12 Review & Approval of Payments and Online Authorisation

The payments detailed in the report were **APPROVED** and Cllrs. Valladares and Mason were authorised to complete the online authorisation immediately. All in favour.

025. EXCHANGE OF INFORMATION

Cllr. Mason reported that the area near the River Gipping has been cut and cleared recently and some Peregrine Falcons were now in the area. He also reported that D Cllr. Piper and himself had attended a meeting with a local land owner regarding management of the Fen Alder Carr site. The Parish Clerk was requested to place this on the July agenda regarding the lease and subletting.

Cllr. Valladares reported that there were frustrations being experienced with the grants available for rural transportation systems, specifically taxis, more updates would be forthcoming.

Signed:.....

Dated:.....

026. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 15th July 2024 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 8.02pm.

Signed:.....

Dated:.....