

Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor:

You are summoned to attend the Parish Council meeting which will be held at:

The Church Hall, Creeting St Peter

on

Monday, 17th June 2024 at 7.30pm.

Members of the public from the village are welcome to attend this meeting.

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Mark Knight – Parish Clerk

12th June 2024

The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP68QR
Tel: 07841 878341 www.creetingstpeter.suffolk.cloud/parish-council
email: pc.creetingstpeter@gmail.com

PARISH COUNCIL MEETING

Notice of meeting to be held on Monday 17th June 2024 at 7.30pm in
The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the meeting room as appropriate and is available on request.

WELCOME

1. Apologies and acceptance for absence

2. Declarations of Interest and Dispensations

(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.

(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)

(b) Parish Clerk to report any written requests for dispensation in respect of items on this agenda.

3. Public Participation (as permitted by Standing Orders)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

4. To receive approval of minutes of the Parish Council Meeting held on 20th May 2024 from those members present at the meeting.

5. Financial Matters (2023/24)

5.1 Review & Approval of Internal Audit Report

5.2 Review of Effectiveness of Internal Audit

5.3 Approval of Appointment of Internal Auditor (2024/25)

5.4 Review of Receipts/Budget & Payments/Budget Reports

5.5 Review & Approval of Bank Reconciliation

5.6 Review & Approval of Statement of Accounts

5.7 Review & Approval of Annual Governance Statement

- 5.8 Review & Approval of Accounting Statements
 - 5.9 Review & Approval of Explanation of Variances
 - 5.10 Review & Approval of Certificate of Exemption
 - 5.11 Review & Approval of Notice of Public Rights
 - 5.12 Review & Approval of Payments & Online Authorisation
6. Exchange of information
7. Time and Venue of next Council meeting to be confirmed as Monday 15th July 2024 at 7.30pm in the Village Hall.

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Clerk to the Council

dated 12th June 2024