

Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor:

You are summoned to attend the Parish Council meeting which will be held at:

The Church Hall, Creeting St Peter

on

Monday, 20th January 2025 at 7.30pm.

Members of the public from the village are welcome to attend this meeting.

A handwritten signature in black ink, appearing to be 'Mark Knight', written in a cursive style.

Mark Knight – Parish Clerk

15th January 2025

The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
Tel: 07841 878341 www.creetingstpeter.suffolk.cloud/parish-council
email: pc.creetingstpeter@gmail.com

PARISH COUNCIL MEETING

Notice of meeting to be held on Monday 20th January 2025 at 7.30pm in
The Church Hall, The Lane, Creeting St. Peter, Suffolk, IP6 8QR
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
(b) Parish Clerk to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Parish Council Meeting held on 18th November 2024 from those members present at the meeting.**
4. **Public Participation** (as permitted by Standing Orders)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Co-option of Councillor.**
6. **Report from Chair.**
7. **Report from County Councillor.**
8. **Report from District Councillor.**
9. **Financial Matters 2024/25**
 - 9.1 **Confirmation of Bank Balances (31 December 2024)**
 - 9.1.1 **Current Account (£1,024.82)**
 - 9.1.2 **Play Area Reserve (£4,734.00)**
 - 9.1.3 **Fen Alder Reserve (£2,839.56)**

- 9.1.4 Lottery Account (£4,459.76)
- 9.1.5 General Reserve (£2,822.18)
- 9.2 Confirmation of Bank Account Receipts – Bank Interest (£55.88) (2 December 2024)
- 9.3 Receipts and Payments Budget Reports (31 December 2024)
- 9.4 Review & Approval of Bank Reconciliation (31 December 2024)
- 9.5 Review of Approval of Payments and Online Authorisation.
- 9.6 Review of Internal Control Checklist & Lead Appointment.
- 10. Financial Matters 2025/6
 - 10.1 Signing of Precept Request Form
- 11. General Matters
 - 11.1 Update on Locality Grant application for play area.
 - 11.2 Update on SAM camera data.
 - 11.3 Update on scanning of Council documents.
 - 11.4 Mid Suffolk District Council Local Plan update.
- 12. Planning Matters
 - 12.1 **DC/24/05475** Change of use of part of existing grass meadow to create an enclosed dog walking/exercise facility and new vehicular access – Land adj. Flint Hall, Mill Lane, IP26 8QL.
- 13. To receive reports from portfolio holders
 - 13.1 Play Areas
 - 13.2 Highways.
 - 13.3 Footpaths.
 - 13.4 Defibrillator.
 - 13.5 Gateway 14.
 - 13.6 Norwich to Tilbury Consultation.
- 14. Exchange of information
- 15. **Time and Venue of next Council meeting to be held on Monday 17th March 2025 at 7.30pm in the Church Hall.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Parish Clerk

dated 15th January 2025

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)