

# Notice of Meeting and Summons to Councillors to Attend Creting St Peter Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held at The Church Hall, Creting St Peter on **Monday, 15<sup>th</sup> May 2017 at 8pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the latter).

**Members of the public from the village are welcome to attend this meeting.**

**J Blackburn  
Parish Clerk  
8<sup>th</sup> May 2016**

## AGENDA

- 1) Election of Chairman of the Council**  
*(To receive the Chairman's Declaration of Acceptance of Office)*
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve Minutes of the previous meeting held on Monday, 20<sup>th</sup> March 2017**
- 7) To appoint Representatives to outside bodies**
  - a) Suffolk Association of Local Councils
  - b) Stowmarket & District Road Safety Committee
- 8) Authorisation of Annual Subscriptions**
  - a) Suffolk Association of Local Councils - £131.62
  - b) Community Action Suffolk - £30
- 9) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 10) To receive the Police Report**
- 11) To receive the District Councillor's Report – District Cllr Keith Welham**
- 12) To receive the County Councillor's Report – County Cllr Gary Green**
- 13) Stowmarket East –** To receive a presentation from Paul Knowles (Building Partnerships Ltd)
- 14) To receive the Clerk's Report including the following Financial Matters**
  - a) To approve the End of Year Statement of Accounts 31st March 2017
  - b) To complete the Annual Governance Statement
  - c) To receive the Finance Report
  - d) To authorise Payments and note Receipts

**15) Planning Applications**

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

**Ref: 1410/17** - Non-material amendment sought following grant of planning permission 0926/16: [Erection of two storey rear extension (following demolition of existing single storey extension)] to increase thermal and noise insulation, to visually tie in the extension with existing building Location: 4 Peterhouse, Pound Road, Creeting St Peter IP6 8QP

**16) Social Media Communications** – To receive updates

**17) Road Safety and Parking along Pound Road** – To discuss concerns

**18) Neighbourhood Watch** – To receive an update

**19) Telephone Box / Noticeboards** – To receive updates

**20) Play Area** - To receive update and decide any action required

**21) Fen Alder Carr Nature Reserve** – To receive update and decide any action required

**22) Matters to be brought to the attention of the Parish Council** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

**23) To approve dates of future meetings 2017/18**

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk  
Tel: 01449 721369 or email: [pc@creetingstpeter.suffolk.gov.uk](mailto:pc@creetingstpeter.suffolk.gov.uk);**