



Notice of Meeting and Summons to Councillors to Attend Creeting St Peter Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held at The Church Hall, Creeting St Peter on **Monday, 21st May 2018 at 8pm** (or immediately after the conclusion of the Annual Parish Meeting, whichever is the latter).

Members of the public from the village are welcome to attend this meeting.

**J Blackburn
Parish Clerk
15th May 2018**

AGENDA

- 1) **Election of Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) **Election of Vice-Chairman of the Council**
- 3) **To receive apologies of Absence**
- 4) **To receive Declarations of Interest**
- 5) **To receive any Applications for Dispensation**
- 6) **To approve Minutes of the previous meeting held on Monday, 19th March 2018**
- 7) **To appoint Representatives to outside bodies**
 - a) Suffolk Association of Local Councils
- 8) **Authorisation of Annual Subscriptions**
 - a) Suffolk Association of Local Councils - £135.00
 - b) Community Action Suffolk – Free of Charge
- 9) **Public Forum** - *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 10) **To receive the Police Report**
- 11) **To receive the County Councillor's Report** – *County Cllr Gary Green*
- 12) **To receive the District Councillor's Report** – *District Cllr Keith Welham*
- 13) **To receive the Clerk's Report including the following Financial Matters**
 - a) To approve the End of Year Statement of Accounts 31st March 2018
 - b) To complete the Annual Governance Statement
 - c) To receive the Internal Auditor's Report

- d) To receive the Finance Report
- e) To authorise Payments and note Receipts

14) Planning Applications

- a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
- b) Decisions made by MSDC

15) To receive an update on Neighbourhood Watch

16) To receive an update on the Noticeboards

17) To receive an update on the Play Area and decide any action required

18) To receive an update on Fen Alder Carr Nature Reserve and decide any action required

19) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

20) To approve dates of future meetings 2018/19

21) Date of next meeting – Monday, 16th July 2018 at 7.30pm.

**For enquiries about the meeting, please contact Jennie Blackburn, Parish Clerk
Tel: 01449 721369 or email: pc@creetingstpeter.suffolk.gov.uk;**