



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 28th November 2022 – 7.30pm

Present:

Cllr. Valladares	(Chair)	Cllr. Mason
Cllr. Jardine	(Vice-Chair)	Cllr. Singh
Cllr. Bridges	(from 7.33pm)	

Also in attendance was the Parish Clerk and C Cllr. Welham

017. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All were in attendance.

018. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

019. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17th OCTOBER 2022 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meeting on the 17th October 2022. All in favour.

Signed: M. J. N. H.

Dated: 23.11.2023.

020. PUBLIC PARTICIPATION

None.

021. CO-OPTION OF COUNCILLORS

One member of the public expressed an interest in being co-opted onto the Council. They gave a brief statement on their reasons and then a vote took place. It was **RESOLVED** to formally co-opt Mr. Darren Bridges onto the Parish Council, all in favour.

022a. REPORT FROM THE CHAIR

Cllr. Valladares reported that a missing street light had been reported and access issues had been resolved. He also reported that he had been re-elected Chair of the Mid-Suffolk branch of SALC and was also the National Assembly Member for Suffolk, and would ensure that Creeting St. Peter would continue to be represented on a broader scale.

022b. REPORT FROM THE VICE-CHAIR

Cllr. Jardine had nothing to report at this stage.

023. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham reported on upcoming possible funding for church halls which could be taken up with the church. Cllr. Mason agreed to follow up on this when more information was available. Funding was also available through C Cllr. Welham's Locality Budget for 2022/3.

C Cllr. Welham also reported on the new County Deal which included proposals for further devolution and a possible elected Leader of the Council. Also reported at the Full Council were items regarding procurement of a new Highways Services Contract, the ongoing consultation on the Sunnica Energy Farm development and the recently agreed public sector pay deal. C Cllr. Welham has also proposed a motion to scrutinise the failed bid for bus improvement grants and make recommendations on how to improve future bids.

Other items reported were on the substantial changes to social care reform and the ongoing improvements to the Special Educational Needs and Disabilities service regarding Educational Health Care Plans and activities detailed in a recent peer review.

Finally, it was reported that a new fire station had opened in Stowmarket and work on the A14 Stowupland and Coddenham junctions were ongoing.

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Dated:.....

024. REPORT FROM DESIGNATED DISTRICT COUNCILLOR

It was noted as disappointing that D Cllrs. Norris and Phillips were not in attendance.

025. FINANCIAL MATTERS 2021/2

025.1 Internal Audit Report & Action Plan

The report was **ACCEPTED** and it was **AGREED** to authorise the Responsible Financial Officer and Parish Clerk to continue with all recommendations to address the governance and financial responsibilities of the Council. All in favour.

026. FINANCIAL MATTERS 2022/3

026.1 Confirmation of Bank Balances (31st October 2022)

026.1.1 Current Account (£9,448.10)

The balance was confirmed as being correct.

026.1.2 Play Area Reserve (£4,680.95)

The balance was confirmed as being correct.

026.1.3 Fen Alder Reserve (£2,770.34)

The balance was confirmed as being correct.

026.1.4 Lottery Account (£3,718.93)

The balance was confirmed as being correct.

026.1.5 General Reserve (£2,752.60)

The balance was confirmed as being correct.

027.2 Confirmation of Bank Account Receipts (1st September to 31st October 2022)

027.2.1 MSDC Precept (0.5) (£2,600 – 12 September 2022)

The above amount was confirmed as being received.

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Dated:.....

027.2.4 Bank Account Interest (£0.85 – 5 September 2022)

The above amount was confirmed as being received.

027.3 Review of Income and Expenditure Report (31 October 2022)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour.

027.4 Review & Approval of Bank Reconciliation (31 October 2022)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour.

027.5 Authorisation of Payments

It was **AGREED** to make the payments detailed on the report, Cllrs. Valladeres and Mason were authorised to make the online payments, all in favour.

028. FINANCIAL MATTERS 2023/4

028.1 Budget, Precept & Reserves

It was **AGREED** that a 10% increase to the precept would be prudent for the upcoming financial year. This mainly to address issues around street lighting, staffing and the general cost of living crisis surrounding district and county council bills the Parish Council are committed to.

This represented an increase of £520 from £5,200 to £5,720. There were no questions and so it was **AGREED** to present the final budget and precept request to the January meeting of the Council, all in favour.

029. GENERAL MATTERS

029.1 Review & adoption of Standing Orders

The policy was reviewed and it was **AGREED** to **ADOPT** the policy with no changes. All in favour.

029.2 To confirm a schedule of policy review

The schedule was discussed and it was **AGREED** to authorise the Parish Clerk to proceed with producing all the policies suggested and to present them to the January

Signed:.....

Dated:.....

meeting of the Council, all in favour.

030. PLANNING MATTERS

No applications

031. TO RECEIVE REPORTS FROM PORTFOLIO HOLDERS

Cllr. Singh reported that she had recently met with officer from Suffolk County Council and C Cllr. Welham regarding the 20mph speed limit where they discussed the data from the speed tubes and a possible location for a SAM camera. This would monitor the volume and speeds of traffic in the area.

Cllr. Mason reported on the trees which the Parish Council may be liable for, it was **AGREED** that SALC should be contacted for advice in this instance and to advise the concerned resident to formally write to the Parish Council in this regard.

Cllr. Jardine reported that the footpath by the Gipping River needed attention on the way to the sluice.

Also, there were some concerns over the lighting scheme at the Poundfield site. Representatives from Poundfield were invited to speak and assured the Members present that no work was taking place before 6am, but there may have been some health and safety inspections and vehicle movement.

Furthermore, there were difficulties being experienced with the junction boxes but a specialist was attending on the 29th November to investigate. No work would be taking place after 7pm and a shield would be erected to keep the light from spilling onto the main road and focus it on the footpath. Landscaping would also soon be needed. When these planning applications were ready to be submitted the Parish Council would get the chance to comment on them as is their statutory responsibility.

032. EXCHANGE OF INFORMATION

Cllr. Mason agreed to use the Tree Warden Network to approach a candidate for a Tree Warden.

033. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 16th January 2023 at 7.30pm, in The Church Hall, The Lane.

Signed:.....

Dated:.....

The meeting then closed at 8.49pm.

Signed:.....

Dated:.....