



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 17th October 2022 – 7.30pm

Present:

Cllr. Valladares Cllr. Mason
Cllr. Jardine Cllr. Singh (from 7.33pm)

Also in attendance was the Parish Clerk and C Cllr. Welham

001. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All were in attendance.

002. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

003. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18th JULY 2022 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meeting on the 18th July 2022. All in favour.

004. PUBLIC PARTICIPATION

None.

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005. CO-OPTION OF COUNCILLORS

One member of the public expressed an interest in being co-opted onto the Council. They gave a brief statement on their reasons and then a vote took place. It was **RESOLVED** to formally co-opt Ms. Ayse Singh onto the Parish Council, all in favour.

006. ELECTION OF CHAIR

Cllr. Mason proposed Cllr. Valladeres for the role, this was seconded by Cllr. Jardine. A vote then took place and Cllr. Valladeres was unanimously elected to the role.

070. ELECTION OF VICE-CHAIR

Cllr. Mason proposed Cllr. Jardine for the role, this was seconded by Cllr. Singh. A vote then took place and Cllr. Jardine was unanimously elected to the role.

008a. REPORT FROM THE CHAIR

Cllr. Valladares thanked those for his recent election and thanked the past Chair who resigned at the previous meeting. He also reported that 9 out of the 10 streetlights in the village had now been replaced, but that the one on Pound Road had not been, also no in voice was as yet forthcoming.

A brief report was also given on the ongoing Gateway 14 development and the stakeholders group in particular. Clarification was given on the responsibilities of the alternating chairmanship of the group. It was confirmed that the road would be opened in December with no progress being made on the buying of land around Clamp Farm.

008b. REPORT FROM THE VICE-CHAIR

Cllr. Jardine did not give a report at this stage, having been newly elected to the role.

009. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham reported that planting would begin at Clamp Farm in December and then move towards the A14 which will run until March. It was also thought that Mid-Suffolk District Council should spend money on straightening the road. It was disappointing that the Community Liaison Officer only advised to report faults to the portal.

It was reported that two electric buses had been purchased and a working group had been set up to decide how they will be deployed. There was certainly a need for workers to be transported along local travel routes particularly around Stowmarket. This working group

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would meet six times before Christmas.

Questions were asked about whether or not the Parish Council would be consulted, which it would be. The Chair also confirmed that he would be bringing this matter up in his role with the Suffolk Association of Local Councils.

It was also confirmed that the Director of Assets and Investments at the County Council should be lobbied regarding work on the road. It was **AGREED** that the Chair and Voice-Chair would draft two letters to the County and District Councils appropriately.

Questions were also asked about the bridleway between the village and Gateway 14 as the condition was poor. It was confirmed that Section 106 monies were available to help with projects such as these. It was **AGREED** to contact Andrew Woodin at Suffolk County Council to address this matter.

010. REPORT FROM DESIGNATED DISTRICT COUNCILLOR

None.

011. FINANCIAL MATTERS 2022/3

011.1 Confirmation of Bank Balances (31st August 2022)

011.1.1 Current Account (£8,287.18)

The balance was confirmed as being correct. It was also **AGREED** to bring the matter regarding a Jubilee Marquee to the November meeting of the Council.

011.1.2 Play Area Reserve (£4,680.95)

The balance was confirmed as being correct.

011.1.3 Fen Alder Reserve (£2,770.34)

The balance was confirmed as being correct.

011.1.4 Lottery Account (£3,718.93)

The balance was confirmed as being correct.

011.1.5 General Reserve (£2,752.60)

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The balance was confirmed as being correct.

011.2 Confirmation of Bank Account Receipts (1st April to 31st August 2022)

011.2.1 MSDC Precept (0.5) (£2,600 – 11 April 2022)

The above amount was confirmed as being received.

011.2.2 Somersham Parish Council IT Assets (£300 – 1 June 2022)

The above amount was confirmed as being received.

011.2.3 SCC Grant (£364.67 – 7 July 2022)

The above amount was confirmed as being received.

011.2.4 EPC Wayleave (£24.96 – 18 August 2022)

The above amount was confirmed as being received.

011.3 Review of Income and Expenditure Report (31 August 2022)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour.

The administration of the Lottery was discussed and it was **AGREED** to take this to the next meeting of the Council in November, all in favour.

011.4 Review & Approval of Bank Reconciliation (31 August 2022)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour.

011.5 Review & Approval of Internal Audit Report (2021/2)

It was **AGREED** to take the list of recommendations and an action plan produced by the Responsible Financial Officer to the November meeting of the Council, all in favour.

011.6 Review of Effectiveness of Internal Audit & Appointment of Internal Auditor

It was **RESOLVED** to appoint the Suffolk Association of Local Councils as the

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Internal Auditor for the 2022/3 accounts. All in favour.

It was further **RESOLVED** to accept the findings of the Responsible Financial Officer who had **AGREED** that the audit had been effective. All in favour.

011.7 Option to Opt Out of SAAA Central External Auditor Arrangements (2022/7)

It was **AGREED** not to opt out of this arrangement, all in favour.

011.8 Review & Approval of Insurance Cover Renewal (1 October 2022)

It was **AGREED** to **APPROVE** the insurance cover at a cost of £466.06, all in favour. It was also **AGREED** that the increase was higher than expected but that this would be examined at the next renewal in 2023.

011.9 Review & Approval of Payments & Online Payment Arrangements

It was **AGREED** to make the payments detailed on the report, Cllrs. Valladeres and Mason were authorised to make the online payments, all in favour.

012. GENERAL MATTERS

012.1 Review & adoption of Standing Orders

It was **AGREED** that the Standing Orders would be reviewed by the Clerk and presented to the next meeting of the Council in November, particular attention to be paid to the responsibilities surrounding GDPR, all in favour.

012.2 To confirm the 2022/3 Calendar of Meetings

The dates for the upcoming meetings were set as 21st November 2022 and 16th January, 20th March and 17th May 2023, a new calendar of meetings would be presented to the May 2023 meeting after the local elections.

012.3 To confirm a schedule of policy review

It was **AGREED** that the Parish Clerk should draw up a list of all policies with suggested review dates and present to the next meeting of the Council in November, all in favour.

013. PLANNING MATTERS

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013.1 Gateway 14, Land Between The A1120 and A14, Creeting St. Peter: DC/22/04641

It was **RESOLVED** to **SUPPORT** the application, all in favour.

013.2 Land to the North East of Mill Lane, Creeting St. Peter: DC/21/00407

It was **RESOLVED** to **SUPPORT** the application, all in favour.

013.3 Millmead, The Lane, Creeting St. Peter: DC/22/03652

It was **RESOLVED** to **SUPPORT** the application, all in favour.

014. TO RECEIVE REPORTS FROM PORTFOLIO HOLDERS

Cllr. Jardine reported that Public Right of Way on the footpath approaching Gateway 14 was in a poor condition, and this should be reported to the portal.

Commented [LJ1]: I was also to contact the ROW officer Kevin Velander which I have done.

Cllr. Mason reported that the defib unit needed to be updated, but still works fine. Also that unfortunately five trees had been stolen after a recent planting. It was **AGREED** to local organisations to ask for more trees and to fund this be approaching County and District Councillors for Locality Budget monies.

It was also **AGREED** for Cllr. Jardine to contact Colin Lathe regarding his availability to become a Tree Warden.

Commented [LJ2]: This needs amending. I was going to contact Colin with a view to obtaining more hedge plants. I believe the plan is that Jason McPhie will be tree warden for the parish but I don't know if he has been asked.

It was also thought necessary to clarify who owns the land that some mature trees were planted on, details about a 99-year lease also needed to be found and examined by the Council.

It was **AGREED** to bring Highways and Potholes to the next meeting in November.

015. EXCHANGE OF INFORMATION

None.

016. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 21st November 2022 at 7.30pm, in The Church Hall, The Lane.

Cllr. Jardine gave her apologies for this meeting.

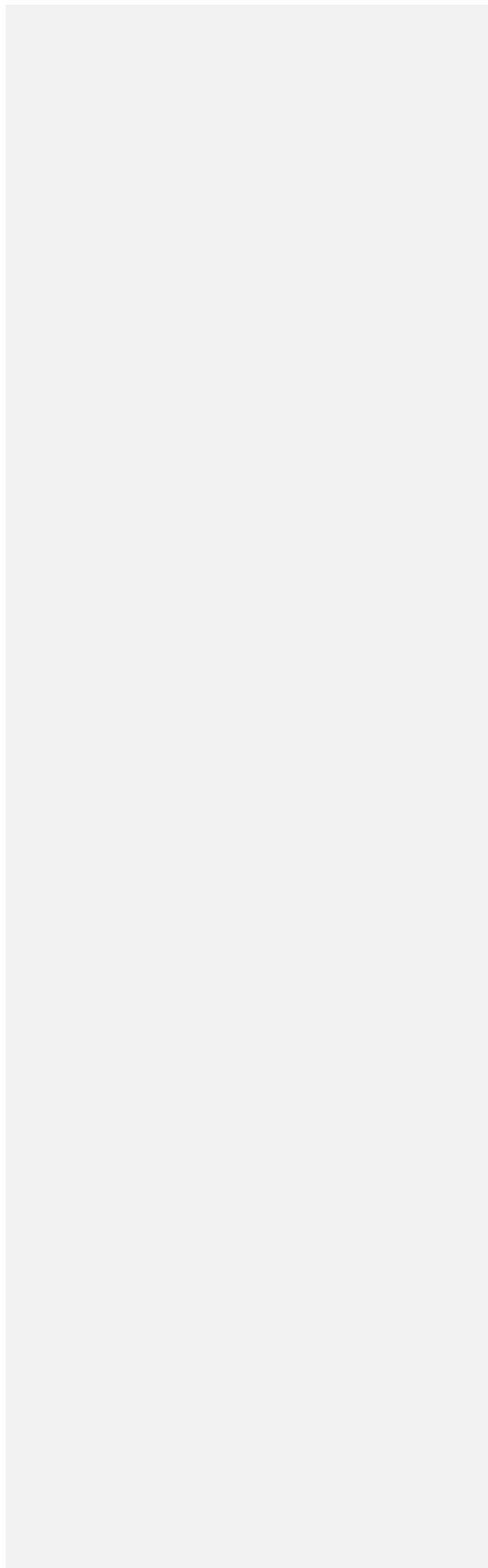
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The meeting then closed at 9.20pm.

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