

# MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 21st June 2023 - 7.30pm

Present:

Cllr. Valladares (Chair) Cllr. Valladares (Chair)
Cllr. Jardine (Vice-Chair) Cllr. Mason

Cllr. Singh

Also in attendance was the Parish Clerk and Responsible Financial Officer.

017. APOLOGIES AND ACCEPTANCE FOR ABSENCE

Apologies were received and accepted from Cllr. Bridges.

018. <u>DECLARATIONS OF INTEREST AND DISPENSATIONS</u>

None.

019. PUBLIC PARTICIPATION

None.

020. FINANCIAL MATTERS 2022/3

020.1 Review of Receipts/Budget & Payments/Budget Reports

Signed: NJV.

Dated: 17.7.2023

The document was discussed and it was **AGREED** to **NOTE** the figures as presented, all in favour.

### 020.2 Review & Approval of Statement of Accounts

The document was presented and explanations were given regarding the levels of the general reserves and the reserves not allocated. It was then **AGREED** to **APPROVE** the Statement of Accounts, all in favour.

### 020,3 Review & Approval of Bank Reconciliation

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour. Cllr. Jardine signed the appropriate documents.

### 020.4 Review & Approval of Internal Audit Report

The Council **APPROVED** the report given by the auditors, all in favour, and the Responsible Financial Officer was thanked for his work. It was **NOTED** that the Action Plan would be worked on between the Responsible Financial Officer and the Parish Clerk.

### 020.5 Review of Effectiveness of Internal Audit

It was **AGREED** that the scope, quality, access for and independence of the auditor was adequate. All in favour.

### 020.6 Approval of Appointment of Internal Auditor (2023/4)

It was **AGREED** to appoint SALC as the internal auditors for the current financial year.

### 020.7 Review & Approval of Annual Governance Statement

It was **RESOLVED** to **APPROVE** the Annual Governance Statement and for the Proper Officer and Chairman to sign, all in favour.

### 020.8 Review & Approval of Explanation of Negative Responses

The explanation of all negative responses were **APPROVED**, all in favour.

#### 020.9 Review & Approval of Accounting Statements

It was RESOLVED to APPROVE the Annual Accounting Statements and for the

Signed: MJVIII

Dated: 17.7.2023.

Responsible Financial Officer and Chairman to sign, all in favour.

# 020.10 Review & Approval of Restatement of Previous Year's Statements

It was RESOLVED to APPROVE the restatement, all in favour.

## 020.11 Review & Approval of Explanation of Variances

The explanations given by the Responsible Financial Officer were reviewed and APPROVED, all in favour.

# 020.12 Review & Approval of Certificate of Exemption

It was **RESOLVED** to **APPROVE** the certificate and for the Chairman and Responsible Financial Officer to sign, all in favour.

# 020.13 Review & Approval of Notice of Public Rights

The dates for the Exercise of Electors' Rights were **APPROVED** as being being between Monday 26<sup>th</sup> June and Friday 4<sup>th</sup> August 2023 with all relevant papers being published on Friday 23<sup>rd</sup> June 2023 both on the website and noticeboards.

### 021. PLANNING MATTERS

# 021.1 Gateway 14 (2000) Land Between the A1120 and A14, Creeting St. Peter: DC/23/02535

The application was discussed and it was **AGREED** to **OBJECT** on the application as it stood due to the size, height, colour design and parking and traffic concerns. It was also **AGREED** to arrange to meet with the developers for a briefing with Parish Councillors, District Councillors. Cllr. Valladeres agreed to facilitate this.

# 022. EXCHANGE OF INFORMATION

Cllr. Jardine reported that she would liaise with volunteers from Poundfield regarding litter picking.

# 023. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on  $17^{\text{th}}$  July 2023 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 8.30pm.

Signed: MJV

Dated: 17, 7, 20 23.