



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 22nd January 2024 – 7.30pm

Present:

Cllr. Valladares (Chair)
Cllr. Singh (Vice-Chair)
Cllr. Bridges

Cllr. Jardine
Cllr. Mason

Also in attendance was the Parish Clerk, D Cllr. Lawrence, and one member of the public.

066. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All were in attendance.

067. DECLARATIONS OF INTEREST AND DISPENSATIONS

None.

068. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20th NOVEMBER 2023 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meeting on the 20th November 2023. All in favour.

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Dated:.....

069. PUBLIC PARTICIPATION

One member of the public expressed an interest in assisting with a traffic volume count in the village. It was **AGREED** to address this under item 075.2.

070. REPORT FROM THE CHAIR

Cllr. Valladares had nothing to report at this stage.

071. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham was not in attendance but his previously circulated reports from December and January were **NOTED** and it was **AGREED** that these would be published on the website. These reports gave details on the County Council budget for 2024/5, flooding in Suffolk, a response to the National Grid Sea Link consultation, Carbon Net Zero ambitions, getting children ready for education and local highways issues.

072. REPORT FROM DESIGNATED DISTRICT COUNCILLOR

D Cllr. Lawrence took questions on his written report, which included updates on locality awards, flooding, parking, work beginning on Needham Lakes and a Council homes boost in the area.

The report from D Cllr. Piper already circulated was **NOTED**.

073. FINANCIAL MATTERS 2023/4

073.1 Confirmation of Bank Balances (19th December 2023)

073.1.1 Current Account (£3,799.65)

The balance was confirmed as being correct.

073.1.2 Play Area Reserve (£4,663.84)

The balance was confirmed as being correct.

073.1.3 Fen Alder Reserve (£2,797.48)

The balance was confirmed as being correct.

073.1.4 Lottery Account (£3,755.36)

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The balance was confirmed as being correct.

073.1.5 General Reserve (£2,780.35)

The balance was confirmed as being correct.

073.2 Confirmation of Bank Account Receipts (4 December 2023)

Bank Account Interest £48.58. This amount was confirmed as being received.

073.3 Review of Receipts and Payments Report (19 December 2023)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour.

073.4 Review & Approval of Bank Reconciliation (19 December 2023)

The document was discussed and it was **AGREED** to **APPROVE** the figures as presented, all in favour. Cllr. Valladeres signed the appropriate documents.

073.5 Review of Approval of Payments and Online Authorisation

It was **AGREED** to make the payments detailed on the report, Cllrs. Valladeres and Mason were authorised to make the online payments, all in favour.

073.6 Review of Internal Control Checklist & Lead Appointment

It was **AGREED** to appoint Cllr. Singh as the lead Councillor on this important piece of work, the Responsible Financial Officer and Cllr. Singh were authorised to work through the checklist and report back to the March meeting of the Council.

074. FINANCIAL MATTERS 2024/5

074.1 Signing of Precept Request Form 2024/5

The Chair and Clerk signed the form for the precept request of £5,720. The Clerk was also authorised to submit the form to Mid Suffolk District Council as appropriate.

075. GENERAL MATTERS

075.1 Update on Locality Grant application for play area

Cllr. Mason reported that work was ongoing and a report detailing exactly what was

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Dated:.....

needed in the area would be presented soon.

075.2 Update on SAM camera purchase

Cllr. Singh reported on the agreement from all local residents for the installation of the speed awareness monitoring camera. With the local support the application form was handed over to the Parish Clerk who will submit to Suffolk County Council for approval.

It was **AGREED** to present options for the purchase of the camera to the March meeting and the option for a 'happy/sad' face camera was agreed as being the preferred option with the use of a solar panel.

075.3 Update on increase in cost of bin collection

The letter from Mid Suffolk District Council was discussed and it was **AGREED** to proceed with the increased costs for the three dog bins. The one litter bin detailed on the asset register was confirmed as being at the Fen Alder Carr Nature Reserve and was not being used or emptied and so could be taken off the register and disposed of.

076. PLANNING MATTERS

No applications

077. TO RECEIVE REPORTS FROM PORTFOLIO HOLDERS

077.1 Play Areas

Cllr. Mason reported that there had been lots of flooding in the recent bad weather and that remedial work would be necessary. It was hope that this would be picked up in a refurbishment funded by Locality Grant or s.106 spending.

077.2 Highways

Cllr. Singh reported that enquiries about the Village Sign had been sent to C Cllr. Welham. It was also reported that there had been a possible fuel leak through the village in the past few weeks, but it looked as if this had now been cleared up by the Environment Agency who had attended promptly.

077.3 Footpaths

Cllr. Jardine reported that the pathway to Gateway 14 which was to be funded

through s.106 with an upgrade to a Bridleway was moving forwards and negotiations were positive. It was reported that the planning consent to put in a pavement no further than Gateway 14 had been approved, but that there was an issue with a local landowner.

It was further reported that two bridges over the river had now been washed away, and that it was unlikely that they would be replaced due to lack of funding. It was **AGREED** to contact Rights of Way at Suffolk County Council to clarify what their statutory obligations are in this regard.

077.4 Defibrillator

Cllr. Mason reported that the new charging unit had been delivered and will be installed as soon as possible.

077.5 Gateway 14

Cllr. Bridges reported that the new plot occupant was still unknown, and there had been problems with flooding and drainage in the recent bad weather. It was possible through that the building being lit at all hours may indicate that staff were already in post.

077.6 Streetlights

Nothing for meeting.

077.7 Norwich to Tilbury Consultation

Cllr. Valladeres reported that a recent meeting of the consultation group had been postponed until the 30th January, it was unclear of the exact date or location for the rearranged meeting, but that all Councillors would be informed when the information is received.

078. EXCHANGE OF INFORMATION

Cllr. Bridges reported that Malcolm Scott, a much-loved resident, sadly died on the 26th December 2023.

Cllr. Jardine reported that meetings with a representative from Poundfield had been delayed due to availability, and there were concerns about the volume of litter which was being produced. There was also issues with lighting which Mid Suffolk District Council had not yet taken enforcement action on.

079. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 25th March 2024 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 8.24pm.

Signed:.....

Dated:.....