



MINUTES OF THE MEETING OF CREETING ST. PETER PARISH COUNCIL
THE CHURCH HALL, THE LANE, CREETING ST. PETER, SUFFOLK, IP6 8QR

Monday 30th September 2024 – 7.30pm

Present:

Cllr. Mason

Cllr. Singh (Vice-Chair)

Cllr. Bridges

Cllr. Valladares (Chair)

Also in attendance was the Parish Clerk, D Cllr. Lawrence and two (2) members of the public.

039. APOLOGIES AND ACCEPTANCE FOR ABSENCE

All were in attendance. The Chair also reported that Cllr Jardine had resigned immediately before the meeting. The Parish Clerk was requested to inform Mid Suffolk District Council Electoral Services as soon as possible. Cllr. Jardine was thanked for her service.

040. DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr. Valladares declared an interest in item 47.6 regarding the River Gipping Trust.

041. TO RECEIVE APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15th JULY 2024 FROM THOSE MEMBERS PRESENT AT THE MEETING

It was **RESOLVED** to adopt the minutes from the meeting on the 15th July 2024. All in favour.

Signed:.....

Dated:.....

042. PUBLIC PARTICIPATION

None.

043. REPORT FROM THE CHAIR

Cllr. Valladares reported that he had recently been voted Chair of the National Association of Local Councils Micro Councils committee and was also co-Chair of the Suffolk Association of Local Councils.

The Chair also reported that the Clerk, Mr. Mark Knight, has recently been awarded Suffolk Clerk of the Year at the Suffolk Community Awards. The Council congratulated Mr. Knight on his achievement.

Cllr. Valladares also reported that a Community Bus Service would begin in the village on the 29th October 2024.

044. REPORT FROM COUNTY COUNCILLOR

County Cllr. K. Welham was not in attendance but the previously circulated and published report was **ACCEPTED**.

045. REPORT FROM DISTRICT COUNCILLOR

District Cllr. Lawrence reported that in addition to his already circulated report a weekly food collection service was being proposed for the area which would save approximately half of a general refuse bin every collection. As a result it was proposed that collections would then be collected in a three weekly cycle. This was scheduled to begin in April 2026.

Also reported was a Tree For Life programme where every child born in the area would be provided with a tree for planting as well as a Solar Together scheme for local traders.

Finally, a section 19 report on flooding in the area has recently been published which recommended that all communities produce an emergency plan for implementation in such circumstances.

046. FINANCIAL MATTERS

046.1 Confirmation of Bank Balances (31st August 2024)

The balances for all Council accounts were confirmed as:

- Current Account (£2,816.72)

Signed:.....

Dated:.....

- Play Area Reserve (£4,698.79)
- Fen Alder Reserve (£2,818.44)
- Lottery Account (£4,575.51)
- General Reserve (£2,801.19)

046.2 To confirm the bank reconciliation (31st August 2024)

The document was **APPROVED**, all in favour. Cllr. Singh signed the document and handed it to the Parish Clerk.

046.3 To receive the payment/budget and receipts/budget report (31st August 2024)

It was **RESOLVED** to **ACCEPT** the reports as published on the Parish Council website, all in favour. There were no questions.

046.4 To note the financial report (31st August 2024)

The report was **ACCEPTED** and it was **NOTED** that it has been published as required on the Parish Council website.

046.5 Approval of Payments

It was **AGREED** to make the payments detailed in the report, Cllrs. Valladeres and Mason were authorised to make the online payments, all in favour.

047. GENERAL MATTERS

047.1 Update on .GOV email addresses

The Parish Clerk reported that the email address was now usable and would be handing over gradually over the next few months.

047.2 To consider a proposal for digitising documents

The Parish Clerk reported that several hundred documents were still held physically when this was not necessary. They proposed that one hour a month be spent on scanning and indexing these. This would enable processed to be streamlined and allow for better and quicker access.

It was **AGREED** to pay the Parish Clerk one extra hour per month for six months (October 2024 to March 2025) to make progress on these documents and reported back, all in favour.

Signed:.....

Dated:.....

047.3 To approve the play equipment inspection cost

It was **AGREED** to **APPROVE** the cost of £58 for the playgrounds inspection, all in favour.

047.4 Update on play equipment consultation

It was **AGREED** that the consultation should be extended to the schools and that the Clerk and Chair would work on a document to be circulated ahead of the application for CIL funding and options are presented to Council, all in favour.

047.5 Update on SAM Camera purchase and installation

The Parish Clerk reported that the camera had now been received and would be installed as soon as the posts were put in place by Suffolk County Council Highways.

047.6 To consider an approach from the River Gipping Trust

The letter was discussed and it was **AGREED** to put together a proposal for a donation using locality funding from principal authorities, an approach to Gateway 14 and using the General Power of Competence at the Parish Council, this to be approved at the November meeting. All in favour.

048. PLANNING APPLICATIONS

048.1 APP/W3520/W/24/3345132 - Installation of a solar array, associated infrastructure and construction of new vehicular access. Location, Land at Woodland Farm, Stowmarket Road, Badlet, Suffolk.

It was **AGREED** to take no position on this application, all in favour.

048.2 DC/24/04122 – Advertisement Consent: Location: Land to the North East of Mill Lane, Creeting St Peter

It was **AGREED** to **OBJECT** to this application.

049. TO RECEIVE REPORTS FROM THE FOLLOWING PORTFOLIO HOLDERS

049.1 Play Areas

It was reported that the area was in a bad condition and than annual maintenance needed to be conducted. It was **AGREED** to send a letter to potential volunteers on

receipt of the inspection report which would bring more clarity about priorities, all in favour.

The approach to volunteers might also necessitate a Volunteers Policy to be created and approved.

049.2 Highways

Concerns were raised about traffic flow and parking at Flint Hall and it was feared that when a license was issued and the location moved away from Temporary Event Notice status the situation would deteriorate.

049.3 Footpaths

Nothing for meeting.

049.4 Defibrillator

It was reported that there was a defect on the equipment, which had been reported..

049.5 Gateway 14

It was reported that construction had begun on the area next to the village. A stakeholder meeting will be held on about three weeks on the 16th October, all questions should be submitted to Cllr. Bridges ahead of this meeting.

Cllr. Mason asked if more clarification could be given where and when the silos would be constructed as well as traffic monitoring and lorries parking overnight inappropriately.

049.6 Streetlights

No report.

049.7 Norwich to Tilbury Pylons Project

No report was given, but it was thought prudent to be more aware of public sentiment ahead of any consultation. It was now a waiting game until any decision was made as to the progress of the project.

050. EXCHANGE OF INFORMATION

Cllr. Mason asked if Cllr. R Piper could be approached for an update on the Fen Alder Carr

site. It was agreed that this would be discussed at the November meeting.

Cllr. Mason reported that the road sign at the bottom of Pound Lane had not been repaired.

Cllr. Mason reported that there has been several issues with flooding at Clamp Farm which had led to an extensive repair bill, possibly by the drainage being silted up by the Gateway 14 development. It was agreed to put the matter on the November agenda where a letter of concern could be approved.

Cllr. Singh requested that an item concerning signage to combat cold calling could be discussed. It was agreed to add this to the November agenda.

051. DATE OF NEXT PARISH COUNCIL MEETING

This next meeting of the Parish Council will be on 18th November 2024 at 7.30pm, in The Church Hall, The Lane.

The meeting then closed at 8.46pm.

Signed:.....

Dated:.....